

Notice is hereby given that the

Tenth Annual General Meeting of Shepton Mallet U3A

is scheduled for

Thursday 14 October 2021

This event will be online due to difficulties in finding a venue allowing social distancing and uncertainty as to whether the Chair can attend. All relevant reports and accounts will be available on our website. They will also be emailed directly to members via Beacon.

Members not connected to the internet will receive details by post.

The Agenda and Nomination form will also appear in the October Newsletter.

To register agreement and acceptance of Agenda items, members are requested to click and return an electronic voting form that will be sent w/c 11 October.

It is important that members return this voting form to confirm that the Committee has complied to the best of its ability to its statutory responsibilities and for the good governance of this AGM.

AGENDA

1. Constitution Amendment

Insertion of additional items to the Constitution of Shepton Mallet u3a under Clause 16 (see below) regarding the legalised use of electronic and/or hybrid means of communication and voting to conduct General and Annual General Meetings in accordance with The Trust and Charity Commission guidelines. See full details below.

(Your vote needed in marked box plus Proposer and Seconder)

2. Acceptance of the Report of the Minutes of AGM held on Thursday 23 July 2020

See separate [AGM 2020 Minutes](#).

(Your vote needed in marked box plus Proposer and Seconder)

3. Matters Arising from the Report of the Minutes

To be notified in writing or emailed to the Secretary, details below, by 7 October

4. Chairman's Report

See separate [Chair AGM report 2021](#)

5. Treasurer's Report

See separate Treasurer's Report (when available)

6. Group Leader's Report

See separate [Group News 2021 report](#)

7. Nominations to Committee

To be returned to the Secretary by Thursday, 7 October 2021, details below
(If nominations exceed vacancies an election will be held, at a date to be decided)

8. Acceptance of the existing Committee members standing for a further year

(Your vote required plus Proposer and Seconder)

9. Proposals and Questions

Written Proposals and Questions must be received by Thursday 7 October 2021

By email: maggiemaquirehardy@yahoo.com or

By post: The Secretary, SMu3a, 10 Henley Rise, Tadley Acres, Shepton Mallet, BA4 4AW

CLOSE

Constitution amendment

16. ONLINE AND HYBRID MEETINGS

(i) A general meeting (whether an annual general meeting or a special general meeting) may be held in person or by suitable electronic means agreed by the trustees in which each participant may communicate with all the other participants. Where the trustees determine that a general meeting is to be held by electronic means pursuant to this clause 16(i) such determination shall be set out in the notice of general meeting sent to members, together with details of how a member may participate in such meeting.

(ii) Where the committee determines that a general meeting is to be held by electronic means only such determination shall be set out in the notice of general meeting sent to members, along with an explanation of the exceptional circumstances which require the general meeting to be held by electronic means only.

(iii) For the purposes of this clause “exceptional circumstances” means circumstances which in the reasonable opinion of the committee render it impossible to hold an effective general meeting in person or by a combination of meeting in person and through electronic means.

(iv) Where a general meeting is to be held in person, the trustees may if they deem it appropriate set out a procedure in the notice of meeting which allows members to attend electronically if they so wish, and in such circumstances both members physically present in person and members present by electronic means will be considered present in person and will count towards the quorum for the relevant meeting.

(v) If the meeting is to be held solely by electronic means pursuant to clause 16(ii), the place of the meeting shall be deemed to be the charity's registered office address.

(vi) Proceedings at a general meeting held by electronic means pursuant to clause 16(i), or Clause 16. The Trust has developed this wording with the solicitors so that we know it is legal and appropriate and covers all the various nuances which may arise. A physical meeting at which procedures are put in place to allow members to attend electronically pursuant to clause 16(i), will not be invalidated due to technical issues which prohibit members from joining such meeting electronically, so long as enough of a quorum under clause 17(iv) is able to join the meeting successfully.

The original clause 16 becomes 17.

Original clause 17 Alterations to the Constitution, becomes 18.

Original clause 18 Dissolution, becomes 19.

Therefore we also need to amend clause 14(v) to read

“to amend the constitution subject to clause 18...”