

5. NOTICE TO ALL MEMBERS - NOMINATIONS REQUESTED

Date of issue: 29th October 2025

This is the formal notice that nominations are requested for election to the Shepton Mallet u3a Committee at the Annual General Meeting to be held on **Thursday 27 November 2025 at 10:30 am at The Salvation Army Hall, Shepton Mallet.**

Vacancies to be filled at the AGM

- Officers: **Chair, Vice Chair, Treasurer, Secretary**
- Ordinary (non-officer) trustees: up to a total of **8**
- Constitution allows max. 12 trustees (4 officers plus 8 ordinary trustees).

Nomination requirements

- A nomination must be made on the official nomination form and must be signed by:
 - the **Nominee** confirming their consent;
 - a **Proposer** who is a paid-up member; and
 - a **Seconder** who is a paid-up member.
- Nominees must be paid-up members for 2025–2026 and must not be disqualified from acting as a trustee under clause 19 of the constitution.

Deadline for receipt of nominations

- Completed nomination forms must be received by the Acting Secretary no later than **20 November 2025** (deadline for receipt). Forms received after that date may not be accepted for inclusion in the ballot or candidate list.

How to submit nomination forms

- Email: **info@sheptonmalletu3a.org.uk** or **lizeenash@hotmail.com**
- Post: Acting Secretary SMu3a, 12 Garden Ground, Shepton Mallet, BA4 4DJ
- Hand to any Committee member.

Note about previous postponed AGM nominations

- Nominations submitted in relation to the postponed AGM are to be treated as valid provided they meet the requirements above and are resubmitted or confirmed on the current official nomination form before the 20 November deadline.

Further information

- The Nomination Form is provided in Word and Adobe Acrobat (pdf) format.
- The Acting Secretary will post paper copies to any member without email access. If you require a paper nomination form, contact the Acting Secretary at the addresses above.
- The final list of validly nominated candidates will be published to members after the nomination's deadline.

Acting Secretary
Shepton Mallet u3a