

Summary of Trustee decisions for information of SMU3a members -confidential matters are excluded.

Trustee Meeting Summary: 2026 -02-13

All Trustees were present, and all signed the Trustee annual agreement as required.

Trustees agreed to

- accept Paul Roberts' decision to stand down as temporary Treasurer, and to co-opt Denise Bailey to the role.
- procedures to allow Chair to post short summary of minutes on website in a timely manner , together with the date of the next meeting.
- ask JM and KT to proceed with the electronic filing system in collaboration with Jenny Short to ensure that it is up and running with appropriate permissions by the time of the next trustee meeting.
- proceed with plans for Janet Sherwin to organise a trip to Berkeley Castle and for the organisation to be represented at Collett Park Day.
- the policy governing Observer Protocols and the conditions applying to the application to observe a meeting.

The review that had been conducted by Liz Nash and Jane Burman of the Gift Policy was presented, and Janet Sherwin agreed to provide the existing Policy dated 2025, so that the most recent change could be updated.

Finance:

- The new Treasurer reported a current healthy balance with no outstanding invoices, but a sum yet to be deposited. She anticipates full access to banking early w/b 16th Feb and completed handover from previous Treasurer by the end of that week.
- Membership currently stands at 172 with one member pending.

Date and time of next meeting: Wednesday 18th March 2026 at 2.30pm

Members wishing to observe should apply in writing to the Secretary, (jennyshort@inspir-ed.net) by 11th March. Attendance will be permitted under agreed conditions set by Trustees.